**Public and Products Liability Claim Form**

**Insured Details**

|  |  |
| --- | --- |
| 1. Insured entity |  |
| 2. Address |  |
| 3. Contact Name |  |
| 4. Email |  |
| 5. Contact number |  | 6. Policy number |  |
| 7. ABN |  | 8. Are you GST registered? | % |

**Insurance Broker Details**

|  |
| --- |
| 9. Please provide the details of your insurance broker |
| 10. Brokerage |       |
| 11. Brokers Name |       |
| 12. Phone number  |       |
| 13. Email |       |

**Claimant Details**

|  |  |
| --- | --- |
| 14. Claimant Name |  |
| 15. Address |  |
| 16. Contact name if a company |  |
| 17. Phone number |  |
| 18. Email |  |
| 19. Claimant representative |  |

**Claim Details**

|  |  |
| --- | --- |
| 20. What date and time did the loss occur? |  |
| 21. Address the loss occurred at? |  |
| 22. When was the loss discovered? |  |
| 23. Was the insured engage to undertake? |  |
| 24. Please provide full details of how the loss occurred? |
|  |
| 25. Are there any other policies that may provide cover for this loss? | [ ] Yes [ ] No |
| 26. Have you admitted liability? | [ ] Yes [ ] No |
| 27. Were any sub-contractors involve in the incident? | [ ] Yes [ ] No |
| 28. Were there any witnesses? If yes please provide details | [ ] Yes [ ] No |
|       |
| 29. Has any formal claim been made against you? If yes please provide details | [ ] Yes [ ] No |
|       |

**IMPORTANT NOTICES**

**Privacy Policy**

IBL Limited, trading as Focus Underwriting (Focus), is committed to protecting your privacy in accordance with the Privacy Act 1998 (Cth) and the Australian Privacy Principles. Our Privacy Policy describes our current policies and practices in relation to the collection, handling, use and disclosure of personal information. It also deals with how you can complain about a breach of the privacy laws and how you can access the personal information we hold and how to have that information corrected.

Our contact details for all privacy enquiries are:

Address: Level 21 41 Exhibition Street Melbourne 3000

Phone: 1800 234 338

Email: enquiries@focusuw.com.au

ABN: 65005754718

AFSL: 231203

**Declaration**

I/We declare that we have read and understand the important information set out above. I/we further declare that all information contained in this claim form and statements made in support of this claim are true and correct and that no information relevant to this claim has been withheld.

|  |  |
| --- | --- |
| **Signature**       | **Date**       |
| **Name**       | **Title**       |